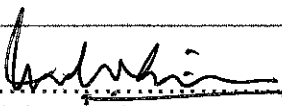


Vale of White Horse

District Council

**Local Government Act 2000 and the Local Authorities
(Executive Arrangements) (Access to Information) (England)
Regulations 2000**

RECORD OF DECISION OF CABINET MEMBER OR KEY DECISION OF OFFICER			
1	Name of Decision maker	Councillor Reg Waite	
2	Type of Decision (Please <input type="checkbox"/> as appropriate)	Key ✓	Other
3	Date of Decision (This should be the same as the date form signed)		
4	The Decision	<ul style="list-style-type: none"> • The council, jointly with South Oxfordshire District Council, to enter into an agreement for Oxford City Council to provide the services of its procurement team, this agreement to be made as provided by Section 113 of the Local Government Act 1972 • The annual cost of this agreement to this council to be £35,000 • The agreement to run to 31 July 2016, to coincide with the end of the council's contract with Capita for the provision of financial and other services • To authorise the head of HR, IT and customer services in conjunction with the head of legal and democratic services to finalise the terms of the agreement as set out above 	
5	Reasons for Decision	<ul style="list-style-type: none"> • An outcome of the Fit for the Future programme was an agreement to adopt a new approach to the procurement function. The council commissioned a report from an expert consultant who recommended extending our existing relationship with Oxford City Council (this council currently pays £10,000 per year for a more limited service). • Oxford City Council has a team of four professionally qualified procurement experts, all members of the Chartered Institute of Purchasing and Supply. Shared use of this team offers us more resilience than maintaining our own small in-house resource. • The use of the city council team offers further opportunities for collaboration, with improved procurement savings possible when working across multiple councils. • With the disbanding of the performance and projects team, a net cost saving is made by the council. 	
6	Alternative Options Rejected	<ul style="list-style-type: none"> • Use of in-house procurement resource would require recruitment and is considered too complicated as the council is already using the services of the city council's procurement team. Moving all the work to the city council team offers 	

		<p>simplification of processes.</p> <ul style="list-style-type: none"> Commercial outsourcing of the procurement function is not attractive to suppliers for the relatively short duration of any contract (to July 2016). There is an opportunity to include procurement in a new central services contract to succeed the current Capita contract.
7	Resource Implications	This agreement will ensure that the council has at its disposal the necessary professional expertise to maintain proper standards of procurement.
8	Legal implications	Section 113 of the Local Government Act 1972 provides the legal framework for this agreement.
9	Financial implications	The costs can be met from existing budgets while still achieving the savings required by the Fit for the Future programme.
10	List of Consultees (See guidance below)	Margaret Reed, Head of Legal & Democratic Services William Jacobs, Head of Finance
11	Reports and Background Papers Considered	None
12	Date of receipt of Reports	N/A
13	Declarations of Interests	None
14	Dispensations	None
15	Is this decision confidential and if so, under which Exempt category?	No
16	"Call in" Waived?	No
17	Signature and Date	<p> Decision maker</p> <p>21 Feb 2014 Dated</p>
18	This form must be physically handed to a member of the	Note: The date and time at which this form is received will be recorded by the Head of Democratic Services. The decision will then be published and is subject to "call in".

	Democratic Services Team	<p><i>[Signature]</i> Date. 21-2-14 Time. 13:30 Head of Democratic Services Date and Time Form Received <i>MP</i></p>
19	Details of Publication on the Web and date of expiry of "Call In" Note: This part of the Form will be completed by Democratic Services	Date of Expiry of "Call In" ... 28-2-14 Date Published ... 21-2-14 Date ^{emailed} hand delivered to Chair of Scrutiny ... 21-2-14